



# COUNTY OF LOS ANGELES

## FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE  
LOS ANGELES, CALIFORNIA 90063-3294  
(323) 881-2401

P. MICHAEL FREEMAN  
FIRE CHIEF  
FORESTER & FIRE WARDEN

October 10, 2006

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

### REQUEST TO AUTHORIZE THE ACQUISITION OF ONE PUBLIC INFORMATION VEHICLE (ALL DISTRICTS) (3 VOTES)

**IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY  
OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES  
COUNTY:**

1. Approve the Consolidated Fire Protection District's (District) request and authorize the Purchasing Agent to proceed with the acquisition of one public information vehicle. This vehicle and the necessary equipment contained therein total approximately \$625,000. This purchase exceeds the \$250,000 fixed asset threshold established by your Board and requires your approval to move forward with the acquisition process.

### PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

On May 2, 2006, your Board approved the solicitation and acquisition of one public information vehicle. At the time this request was submitted, the District estimated that the vehicle cost would be \$385,000. Upon Board approval, the Purchasing Agent proceeded with the solicitation process for this vehicle. The lowest responsive bid was \$625,000, which is \$240,000 more than the amount previously approved by the Board. Therefore, prior to an issuance of a purchase order, we are requesting Board approval for the additional amount.

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS  
ARTESIA  
AZUSA  
BALDWIN PARK  
BELL  
BELL GARDENS  
BELLFLOWER  
BRADBURY

CALABASAS  
CARSON  
CERRITOS  
CLAREMONT  
COMMERCE  
COVINA  
CUDAHY

DIAMOND BAR  
DUARTE  
EL MONTE  
GARDENA  
GLENORA  
HAWAIIAN GARDENS  
HAWTHORNE

HIDDEN HILLS  
HUNTINGTON PARK  
INDUSTRY  
INGLEWOOD  
IRVINDALE  
LA CANADA FLINTRIDGE  
LA HABRA

LA MIRADA  
LA PUENTE  
LAKEWOOD  
LANCASTER  
LAWNDALE  
LOMITA  
LYNWOOD

MALIBU  
MAYWOOD  
NORWALK  
PALMDALE  
PALOS VERDES ESTATES  
PARAMOUNT  
PICO RIVERA

POMONA  
RANCHO PALOS VERDES  
ROLLING HILLS  
ROLLING HILLS ESTATES  
ROSEMEAD  
SAN DIMAS  
SANTA CLARITA

SIGNAL HILL  
SOUTH EL MONTE  
SOUTH GATE  
TEMPLE CITY  
WALNUT  
WEST HOLLYWOOD  
WESTLAKE VILLAGE  
WHITTIER

The acquisition of a public information vehicle would increase the District's ability to provide critical logistical and technological support required by public information staff to relay critical information to the public and media during large-scale emergency incidents.

Implementation of Strategic Plan Goals

This purchase supports the County's Strategic Goal #2 for Workforce Excellence, by enhancing the quality and productivity of the District's workforce.

**FISCAL IMPACT/FINANCING:**

The District's 2006-07 Adopted Budget includes sufficient funding in the Special Operations Budget Unit for the purchase of this vehicle. The District will request, through the local grant administrator, authorization to reallocate federal Homeland Security Grant funding included in the District's 2006-07 Budget to fund these purchases.

Maintenance costs will be funded within the District's existing budget. There is no impact on net County cost.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS:**

On October 16, 2001, your Board adopted a policy whereby departments must obtain Board approval to purchase or finance equipment with a unit cost of \$250,000 or greater prior to submitting their requisitions to the Purchasing Agent.

**CONTRACTING PROCESS:**

This is a commodity purchase under the statutory authority of the Purchasing Agent. The purchase will be requisitioned through, and accomplished by the Purchasing Agent in accordance with the County's Purchasing Policies and Procedures, established by the Internal Services Department.

**IMPACT ON CURRENT SERVICES (OR PROJECTS):**

Approval of the recommended action will provide the District's public information staff with a logistical and technological platform to effectively deliver critical information during large-scale incidents.

**ENVIRONMENTAL DOCUMENTATION:**

The acquisition of a public information vehicle is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061 (b)(3) of the CEQA Guidelines because it can be seen with certainty that this acquisition will not have a significant effect on the environment.

**CONCLUSION:**

Upon approval by the Board of Supervisors, please instruct the Executive Officer to return three adopted copies of this letter to:

1. Los Angeles County Consolidated Fire Protection District  
Materials Management Division  
5801 S. Eastern Avenue, Suite 100  
Commerce, CA 90040  
Attention: James Ealey, Division Chief
2. Los Angeles County Consolidated Fire Protection District  
Financial Management Division  
5801 S. Eastern Avenue, Suite 130  
Commerce, CA 90040  
Attention: Helen E. Jo, Division Chief
3. Internal Services Department  
Purchasing Division  
1100 N. Eastern Avenue, Room 102  
Los Angeles, CA 90063  
Attention: Joe Sandoval, Division Manager

Respectfully submitted,



P. MICHAEL FREEMAN

PMF:gt

c: Chief Administrative Office; County Counsel; Auditor-Controller; ISD